Job Description

This job description has been designed to indicate the general nature and level of work required of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list, and the line manager may vary duties from time to time which do not change the general character of the job, or the level of responsibility entailed.

Post Details	
Job Title	Social Care Practitioner
Job Reference	
Service	Adult Social Care and Safeguarding
Team	Adult Social Care
Location	Shute End/Hybrid Working
Reports to	Team Manager / Registered Professional
Responsible for	
Grade	Grade 5/6
Contract Type	Permanent
Hours	<Insert Full-Time/Part-Time>

Main Accountabilities	
1.	To work with customers and their carer's using a strength-based approach to provide tailored advice information, and signposting to help them remain as independent as possible and live safely in the community.
2.	To identify and implement appropriate prevention plans that will avoid, reduce, or delay the need for formal long-term care.
3.	To accept referrals for adult social care, complete assessments, contribute to setting of a personal budget, create and implement support plans and review in line with legislation, statutory guidance, local policy and procedure and as necessary depending on nature of the team where the post is positioned.
4.	To identify and raise safeguarding concerns as required and contribute to development and implementation of protection plans which maintain the individual's safety within the multi-agency safeguarding adults' Procedures.
5.	To work in a person-centred way, ensuring that individual dignity is maintained, cultural and communication needs are addressed, and choices and aspirations are acknowledged. To provide or arrange advocacy as required ensuring that the voices of service users are heard, and application of positive risk-taking framework as required.
6.	Maintain a network and collaborate with key partners including other LA departments, health, and voluntary organisations to ensure that the needs of the individual are met in the most appropriate way.
7.	Ensure that customers have access to appropriate funding streams for their care and support. Including referring for Continuing Health Care, LA financial assessment as soon as need for council funded/commissioned support is identified and any also any support with finances that may be required.

8.	Carry a designated workload and support registered practitioners as required and directed by Team and other Manager's. Ensure social care information recording systems are appropriately used and maintained – including recording of referrals, assessments, support plans, reviews, risk assessments and day to day contacts and case notes.
9.	To have awareness of social, political, and financial environment that the council operates within and appropriate respond to this.
10.	This is not an exhaustive list, and the post holder will be required to carry out other tasks that appropriate to the grade of the post and their level of competence and confidence.
11.	Required to work across the ASC service as needed to meet the demands of the service.
	Progression Criteria (all to be met)
	Minimum of one year experience working in WBC Adult Social Care
	Regularly contribute to the training and development/mentoring of new staff
	Undertaking a leading role or project work within specialist areas of Adult Social Care provision

Person Specification	Essential	Desirable
Education/Qualifications	GCSE Math's and English or equivalent	Social Care Qualification
Experience	Experience of working in a health or social care setting/ or in a customer facing role.	Experience of working with vulnerable adults
Skills/Knowledge	Full EU driving licence (and access to daily use of a car). Applied knowledge of confidentiality and data protection legislation. Awareness of the impact of ill health, disability, social disadvantage, and poverty has on and individuals' wellbeing. Awareness of the impact of caring has on carer's and their choice and control and wellbeing. Awareness of the principles of safeguarding.	Working knowledge of key legislation and guidance that relates to the provision of adult social care.
Behaviours/Attributes	Willingness to undertake continuous professional development.	
For Progression	Developed knowledge and experience in a specialist area of service provision. Experience of working with more complex cases which include identifying and managing risk and/or working with the	

	Mental Capacity Act under the supervision of registered practitioners.	

Purpose Details	
Service Purpose	To work within the Adult Social Care team 18+, undertaking direct work with customers who have a learning disability, physical disability, long term conditions, young carers and people transitioning into adulthood and older people. The main aim of the service is to enable people to live safely in the community, maximising their strengths and abilities to live as independently as they can, and supporting carers to continue in their caring role as long as they wish to and are able to.
Role Purpose	• To work within the relevant legal frameworks, guidance, policies and procedures to undertake assessments, reviews and support planning with individuals and their carers, promoting well-being, independence and safety. To enable people to identify their own needs and the outcomes they wish to achieve, and to implement and review support plans to meet these needs, and to liaise with other professional/agencies as required. • To provide guidance, support, Supervision and/or line management of registered and non-registered Social Care professionals, ensuring that quality and performance are met.

Supervision and Relationships	
Supervision Received	Regular formal supervision and ad hoc guidance and support from a registered practitioner.
Supervision Given	None.
Contacts & Working Relationships	Variety of internal and external stakeholder including other social care teams, Senior Managers, other WBC departments and teams, primary and secondary health partners, providers and voluntary organisations.

Resources/Budget Management
None

Special Requirements
• Ability to travel to a variety of locations in and outside of borough. • Enhanced DBS check required. Lone working – will be required to work alone in the community visiting customers in their own homes, hospitals, out of area placements etc. • Occasional need to work outside of core hours (evenings and weekends), in order to meet demands of role and crisis work?

Occupational Health Risk Assessment	Details
Frequent Display Screen Equipment Use	Yes
Driving for Work	Yes
Lone Working	Yes
Healthcare/Social Contact with Patients	Yes

Nature of the Role	Details
Working with Elderly/Disabled Adults	Yes
Work Environment Details	Shute End

Role Involvement	Details
Working with Vulnerable Adults	Yes

Disclosure and Barring Service (DBS)	Details
DBS Requirement	Enhanced DBS required with a check of the barring list
Eligibility Tool	Find out which DBS check is right for your employee - GOV.UK (Find out which DBS check is right for your employee - GOV.UK)

Re-checks
<Details of required regular checks in line with regulations.>

Evaluation Declaration	
Date of Evaluation:	July 2023
Evaluated by:	<Name, job title>