



## Job Description

This job description has been designed to indicate the general nature and level of work required of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list, and the line manager may vary duties from time to time which do not change the general character of the job, or the level of responsibility entailed.

Post Details	
Job Title	Senior Parent Support Practitioner
Service	Helping Early, Community and Prevention Service
Team	Family Hubs Team
Location	TBC
Reports to	Family Hubs Assistant Team Manager
Responsible for	
Grade	7
Contract Type	Permanent
Hours	Full-Time

Main Accountabilities	
1.	To provide senior professional support for the design, coordination, quality assurance, workforce development and evaluation of Wokingham's evidence-based parenting support programme across the Best Start Family Hub system.
2.	To assist in the design of parent support interventions so that the programme is delivered with fidelity, ensures inclusivity and accessibility, and is aligned with Wokingham's Helping Early & Early Years Strategies, Families First Programme and Best Start in Life ambitions. The role combines system support, workforce training and supervision with specialist practice oversight.
3.	<ul style="list-style-type: none"><li>Support the operational development and coordination of the borough-wide parent support offer across Family Hubs and Family Help services.</li><li>Ensure the local parent support offer is needs-led, evidence-informed and aligned with Wokingham's Helping Early &amp; Early Years Strategies, Families First Programme and Children &amp; Young People's Partnership priorities.</li><li>Maintain oversight of commissioned and in-house parenting programmes to ensure coherence, quality, equitable access and avoidance of duplication.</li><li>Act as the senior professional lead for evidence-based parenting approaches across the Best Start Family Hub system.</li></ul>





Person Specification	Essential	Desirable
<b>Education/Qualifications</b>	<p>Relevant professional qualification in health, social care, education, psychology or a related discipline</p> <p>Accredited trainer or facilitator status in one or more recognised parenting programmes</p>	<p>Postgraduate qualification in a relevant field.</p> <p>Recognised training qualification.</p>
<b>Experience</b>	<p>Substantial experience delivering and/or overseeing evidence-based parenting programmes within Early Help, Family Support, Family Hubs or children's services.</p> <p>Strong knowledge of evidence-based parenting models and implementation requirements.</p> <p>Experience of supervising practitioners and/or leading practice quality.</p> <p>Proven ability to train, coach and develop a multi-disciplinary workforce.</p> <p>Experience of service evaluation, outcome measurement and quality assurance.</p> <p>Strong multi-agency partnership working experience.</p>	<p>Experience of working within or alongside Family Hubs / Children's Centres.</p> <p>Experience of commissioning, contract monitoring or service design.</p>
<b>Skills/Knowledge</b>	<p>Sound understanding of safeguarding, thresholds and early intervention systems.</p> <p>Excellent communication, facilitation and report-writing skills, including evaluating practice and using performance measures to gauge impact and effectiveness of parent support programmes</p> <p>Ability to maintain professional practice oversight.</p>	<p>Knowledge of implementation science and scaling evidence-based interventions.</p>
<b>Behaviours/Attributes</b>	<p>The ability to work autonomously, setting direction for this area of work.</p> <p>Ability to deal with sensitive issues, manage conflicting views and expectations and cope with unpredictable issues and behaviours.</p> <p>An active commitment to ensuring that equality, diversity and inclusion is part of all work</p>	

Purpose Details	
<b>Service Purpose</b>	<p>Best Start Family Hubs offer support to families from conception to 0-19 or up to 25 for those with special educational needs and disabilities (SEND). They bring services together to improve access, improve the connections between families, professionals, services, and providers, and put relationships at the heart of family support.</p>





	<p>Best Start Family Hub staff identify needs within families early and provide coordinated support along a continuum of provision, ensuring the most vulnerable children and families can access a range of evidenced based support to improve outcomes and to enable them to reach their full potential.</p>
<b>Role Purpose</b>	<p>To provide senior professional guidance for the design, coordination, quality assurance, workforce development and evaluation of Wokingham's evidence-based parenting support offer across the Family Hub and Family Help system.</p> <p>The role combines helping to shape the local system, workforce training and supervision providing specialist practice oversight to partners who will be co-delivering some courses. The postholder will ensure that parenting interventions are delivered with fidelity, are inclusive and accessible, and are aligned with Wokingham's Helping Early &amp; Early Years Strategies, Families First Programme and Best Start in Life ambitions.</p>
<b>Corporate Parenting</b>	<p>You will champion the principles of corporate parenting by embedding its ethos in all aspects of service delivery, ensuring decisions and actions consistently reflect the responsibility to act as a corporate parent to children in care and care leavers, and actively contribute to shaping and implementing the wider corporate parenting strategy.</p>

Supervision and Relationships	
<b>Supervision Received</b>	<p>The Senior Parent Support Practitioner will be line managed by one of the Assistant Team Managers within the Best Start Family Hubs Team structure</p>
<b>Supervision Given</b>	<p>The role will provide supervisory oversight to professionals from partners agencies co-delivering parent support programmes across the Borough, ensuring that they are delivering high quality parent support programme activity, but this will not be in a line management capacity.</p>
<b>Contacts</b>	<p>The role-holder will play a crucial role in strengthening Wokingham's Parental Support offer and ensuring a "whole-system approach" to supporting families. This will require working with relevant agencies including partners across Wokingham's Voluntary, Community and Faith Sectors (VCFS), the education system, and the early years sector.</p>

Resources/Budget Management
<p>This role will not hold budget management responsibilities.</p>





### Special Requirements

1. Flexibility in working hours, including some ability to work outside of normal office hours including some evenings and weekends as the situation requires.
2. Ability to travel to and work from a variety of locations across the Borough.

Occupational Health Risk Assessment	Details
Skin/Respiratory Sensitisers	N
Working at Height	N
Exposure to Noise (>80-85dB)	N
Confined Spaces	N
Frequent Display Screen Equipment Use	Y
Driving for Work	Y
Hand Arm Vibration	N
Lone Working	N
Healthcare/Social Contact with Patients	N
Blood Borne Viruses Exposure	N
Food Handling	N
Working with Animals	N
Specialised Medical Screening	N
Night Working	N
Safety Critical Work	N

Nature of the Role	Details
Healthcare or Hospital Work	N
Working with Children (under 18)	N
Working with Elderly/Vulnerable Adults	N
Work Environment Details	TBC – one of the Borough's Best Start Family Hub bases





Role Involvement	Details
Working with Children	N
Working with Vulnerable Adults	N
Both of the Above	N
Providing Care/Supervision for Children	N
Providing Care/Supervision for Vulnerable Adults	N
Both of the Above	N
None of the Above	Y

Disclosure and Barring Service (DBS)	Details
DBS Requirement	Enhanced (the role does not involve unsupervised access to children, but is in a position of trust).
Eligibility Tool	Find out which DBS check is right for your employee - GOV.UK ( <a href="#">Find out which DBS check is right for your employee - GOV.UK</a> )

Re-checks
Enhanced DBS - every 3 years.

Evaluation Declaration	
Date of Evaluation:	January 2026
Evaluated by:	HR Team

