

 WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference
Job Title	Senior Parenting Worker		
Service	Childrens Services	Team	Integrated Early Help Service
Location	Wokingham Youth Centre (and other locations when required)		
Reports to	Assistant Team Manager		
Grade:	Type of position:		Hours per Week:
7	Fixed term		TBC
<p>This job description has been designed to indicate the general nature and level of work performed by employees within this post. It is not designed to contain or be interpreted as an inventory of all duties, responsibilities and outputs required of employees assigned to the role.</p>			
<u>Service Purpose</u>			
<p>The aim of the Early Help Service is to provide relevant interventions with vulnerable children and families through a range of evidenced based safeguard children, improve outcomes and to enable them to reach their full potential.</p> <p>Working with families with children in the age range 0 – 19 years offering early intervention in order to prevent escalation to higher level of intervention within statutory services at Tiers 3 and 4.</p>			
<u>General Description of the job</u>			
<ol style="list-style-type: none"> 1. To coordinate and deliver evidence-based and needs led parenting support programmes. 2. To organise online and face to face groups and provide evaluations that evidence the impact of our group work programme on children, young people and their parents/carers. 3. To work flexibly, often outside of 9-5 office hours and in a variety of venues to ensure parents/carers are able to access support groups. 4. To provide supervision to the Parenting Worker. 			

Organisation Chart

Service Manager, CWD, Early Help and PYJS



Team Manager - Early Help



Assistant Team Manager – Early Help



Senior Parenting Worker



Parenting Worker

Main Accountabilities of the post

1	To co-ordinate and facilitate parenting support programmes, including in person, face to face and online. Delivering courses in the evening and during office hours to meet the needs of parents.
2	To undertake assessments to assess the suitability for parents to attend a relevant parenting course.
3	To promote termly groups to colleagues and partners.
4	To attend supervision with the Assistant Team Manager, team meetings and training sessions, as per the requirements of your role.
5	To supervise the Parenting Worker, ensuring that they are delivering high quality assessments and parenting programme activity.

Additional Corporate Responsibilities

1	High Support, High Challenge: To ensure that you bring forward your good ideas, to challenge areas where the Council can improve, and to contribute to the Council's ongoing success
2	Values Profile: To follow the principles set out in the <u>Employee Values Profile</u>
3	Health and Safety: Take reasonable care for the health and safety of yourself and of other persons who may be affected by your acts or omissions at work; and co-operate with the Council to enable the Council to perform or comply with its duties under statutory health and safety provisions.
4	Equal Opportunities: To take positive action to ensure a thorough understanding of and positive commitment to equality in both service delivery and employment practices.

5	Special Factors: Ability to travel to a variety of locations in borough, work flexibly as the service requires to include some evenings and weekends.	
<u>Scope</u>		
Resources	Facilities, equipment or systems within overall span of control	
DBS Check required	YES	

Person Specification		
Qualifications	Essential	Desirable
Relevant childcare qualification at NVQ Level 3.	E	
Experience	Essential	Desirable
Trained in the delivery of evidenced based parenting courses such as Triple P or Incredible Years	E	
At least 2 years' experience of delivering evidenced parenting groups and one to one to families with children aged 1-16 years	E	
Experience in supervising staff.		D
Experience in completing assessments and analysing pre and post intervention quantitative and qualitative data	E	
Knowledge		
Firm knowledge and understanding of child protection policies and procedures, and the principles of safeguarding children and young people.	E	
Thorough understanding of barriers that may have negative impact for achieving change, and strategies to overcome those.	E	
Understanding of child development issues affecting children's and young people's vulnerability and resilience.		D
Knowledge and understanding of the needs of disadvantaged or excluded groups in society and	E	

Private: Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

an awareness of the Equal Opportunities/ Anti-discriminatory Practice principles relevant to address these needs		
Understanding of adverse childhood experiences, including childhood trauma, attachment and the impact of parental conflict.		D
Knowledge of current service provision for families available across Wokingham		D
Technical Skills	Essential	Desirable
IT proficient	E	
Ability to use technology creatively to support families.		D
Excellent written and verbal communication skills.	E	
Ability to manage and prioritise competing demands, capacity to use supervision effectively.	E	
Ability to deal with sensitive issues, manage conflicting views and expectations and cope with unpredictable issues and behaviours.	E	
Completed By:	Kelli Scott	July 2023