WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference
Job Title	Senior Social Worker		· · · · · · · · · · · · · · · · · · ·
Service	Adult Social Care and Safeguarding	eam	
Location	Shute End/Hybrid Working		
Reports to	Team Manager		
Responsible for	Registered and non-registered Adult Social Care Professionals		

Grade NRSG3

This job description has been designed to indicate the general nature and level of work required of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list and the line manager may vary duties from time to time which do not change the general character of the job or the level of responsibility entailed.

Service Purpose

To work within the Adult Social Care team 18+, undertaking direct work with customers who have a learning disability, physical disability, long term conditions, young carers and people transitioning into adulthood and older people. The main aim of the service is to enable people to live safely in the community, maximising their strengths and abilities to live as independently as they can, and supporting carers to continue in their caring role as long as they wish to and are able to.

Purpose of the role

- To work within the relevant legal frameworks, guidance, policies and procedures to undertake assessments, reviews and support planning with individuals and their carers, promoting well-being, independence and safety. To enable people to identify their own needs and the outcomes they wish to achieve and to implement and review support plans to meet these needs and to liaise with other professional/agencies as required.
- To provide guidance, support, Supervision and/or line management of registered and non-registered Social Care professionals, ensuring that quality and performance are met.

Main Accountabilities

- 1 To work in accordance with the Care Act 2014 to assess, review or reassess complex needs of customers and their carers, offering advice and guidance and access to support services in line with their eligible needs, with an emphasis on health, safety, and wellbeing for vulnerable individuals and those that care for them.
- 2 To adopt and promote a strengths-based approach to the role and maintain a professional and respectful working relationship with individual customers and carers. To adopt a personalized approach, to ensure that dignity is maintained, cultural background and communication needs are addressed, and choices and aspirations are listened to and acknowledged.

3	regard for the s	rt, support and undertake risk assessments and formulate risk management plans, having for the safety of customers and others, whilst promoting independence and supporting positive blement where appropriate			
4	potential abuse implementatio multi-agency sa	nd support others to identify) and/or make enquiries concerning any allegations of se or neglect of adults with care and support needs with a view to the development and on of safeguarding plans which maintain their safety and the safety of others, within the safeguarding adults procedures. To act as SAM (Safeguarding Adults Manager) on ng undertaken by less experienced staff.			
5	To work in acco	cordance with statutory legislation and the Council's policies and procedures.			
6	-	ctively manage your own priorities, workload and conflicting pressures and that of the team, ng where appropriate			
7	To consider and maximise the use of assistive technology, including Telecare as an option to maximise independence				
8	To be accountable for ensuring that timely completion and maintenance of accurate and up to date records by ensuring electronic case recording systems are used to ensure that records are maintained in a timely manner and in accordance with Council procedures, statutory legislation and General Data Protection requirements.				
9	To interpret and analyse varied and complex information or situations and work with relevant others to create solutions. prepare, report and present detailed information about people's needs and resources required for consideration by appropriate management authority.				
10	To establish and promote professional relationships with relevant stakeholders including voluntary services to enable collaborative multiagency working and encourage an open and transparent dialogue.				
11	To maintain and promote continuous professional development of yourself and staff and uphold professional standards in accordance with the standards set by the professional governing body, and to maintain appropriate professional registration.				
12	Chair meetings and case conferences (e.g. professionals meetings, case conferences, MDT's etc.)				
13	To proactively engage in relevant meetings and 1:1's and contribute to the development of the service.				
14	To have awareness of the social, political and financial environment the council operates within and appropriately respond to this.				
15	To work across the ASC service as needed to meet the demands of the service.				
Superv	upervision Received From Team Manager at least every 4 weeks				
Superv	vision Given	Supervision of registered and non-registered Adult Social Care Professionals			
Contacts & Working		Members of the community, Team members, other council services, Voluntary Sector, Care Providers, Commissioning teams, Colleagues in Health, Police staff, Finance colleagues and Senior Management			



Person Specification				
Qualifications				
Essential	Desirable			
Professional degree level Social Work qualification or				
equivalent				
Current registration to professional governing body				
(Social Work England)				
Full EU driving licence (and access to daily use of a car)				
Willingness to undertake continuous professional				
development				
Technical Skills				

Private: Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

Essential	Desirable
Strong IT skills, including proficient user Of Microsoft	
Office and client record systems	
Assessment skills	
Analytical skills	
Report writing and ability to support and critique	
reports of less experienced staff	
Knowledge, Skills and Abilities	
Essential	Desirable
Good working knowledge of the statutory framework	
for the relevant care group and of an appropriate range	
of professional interventions	
Demonstrable ability to lead, motivate, supervise and	
performance manage staff	
Experience	
Essential	Desirable
Minimum of 3 years (including ASYE) post qualification	Previous experience of supporting or developing
experience in Adult Social Care or Health Care	others.
environment.	
Demonstrable experience of managing risk in a social	
care or health setting	
Demonstrable experience in interpreting and analysing	
varied and complex information to produce solutions	
Demonstrable experience in undertaking assessment of	
complex needs	
Demonstrable experience in effective communication	
with colleagues, service users, families and other	
professionals	

Completed by:

July 2023