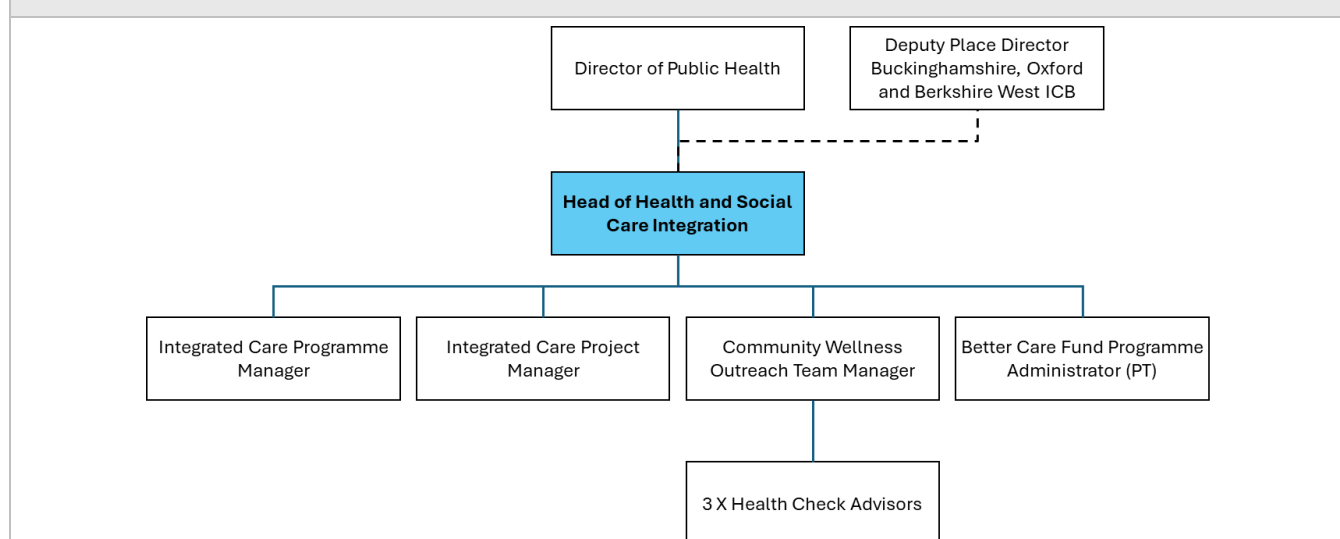
 WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference:
			710079
Job Title:	Head of Health and Social Care Integration		
Service:	Adult Social Care and Health	Team:	Integration Team
Location:	Wokingham Borough Council, Shute End, Wokingham / Home Working		
Reports to:	Director of Public Health in Wokingham Council, with a dotted line to the Deputy Place Director Buckinghamshire, Oxford and Berkshire West ICB		
Grade:	Type of position:		Hours per Week:
SM1	Full time permanent		37 hours
<p>This job description has been designed to indicate the general nature and level of work performed by employees within this post. It is not designed to contain or be interpreted as an inventory of all duties, responsibilities and outputs required of employees assigned to the role.</p>			
<u>Service Purpose</u>			
<p>The Integration Team leads the development and implementation of health and social care integration programmes across Wokingham Borough, ensuring alignment with the integration plans and actions of the Buckinghamshire, Oxfordshire, and Berkshire West Integrated Care System.</p>			
<u>General Description of the job</u>			
<p>The Wokingham Integrated Partnership (WIP) oversees an extensive locality-wide transformation programme, and the role of Head of Health and Social Care Integration is pivotal in its delivery.</p> <p>The key purpose of the role is to develop and oversee delivery of a sustainable change programme which will improve the health and wellbeing of Wokingham residents. This programme of work will contain supporting the delivery of common schemes across the Integrated Care Partnership in Berkshire West and the delivery of local schemes, including the Better Care Fund, to meet local needs and reduce health inequalities.</p> <p>The relationships across the main partners and stakeholders are critical to the success of transformation. This role will take a lead in managing the delivery of programmes and ensuring key relationships are developed and maintained, and in facilitating collaborative working. Ensuring strong links with Adult Social Care operational colleagues, in regards the design and review of integration work streams, and in forging close links and opportunities for joint working with colleagues in the Integrated Care Board.</p>			

Main Accountabilities of the post	
1.	Lead the strategic approach to Integrated health and care in Wokingham.
2.	Build effective working relationships in order to develop and sustain integration plans which engage with, and are supported by, a broad range of key partners.
3.	Lead the delivery of the Better Care Fund (BCF) priorities, and report on progress.
4.	Ensure alignment of local integration programmes with the plans and actions of the Buckinghamshire, Oxfordshire, and Berkshire West Integrated Care System.
5.	Support the implementation of service redesign projects focused on integrated services.
6.	Ensure that staff and stakeholders are informed about, supportive of, and contributing to the strategic direction and local implementation.
7.	Identify and deliver actions in the integration programme to support the implementation of the Wokingham Joint Health and Wellbeing Strategy.
8.	Produce reports that detail progress against plans from a variety of sources and to a wide variety of agencies and stakeholders.
9.	Recruit, lead, motivate, and develop staff involved with projects and programmes in line with delivery requirements, upskilling where required to achieve consistently high employee engagement and performance, including line management responsibilities.
10.	Adhere to the council's policies and procedures and promote a commitment to customer care, inclusion and equal opportunities, treating all colleagues and customers with dignity and respect.
11.	To fulfil management responsibilities in line with the Council's policies, procedures and governance.
12.	Undertake any other duties commensurate with the general levels of responsibility of the post.
Supervision received	This post reports to the Director of Public Health in Wokingham Council, and has a dotted line to the Deputy Place Director Buckinghamshire, Oxford and Berkshire West ICB
Supervision given	This post will be responsible for 4 direct reports
Contacts and working relationship	The post holder will be expected to develop a constructive working relationship with senior managers from across the health and social care

	<p>system, health service and social care providers, and voluntary sector partners.</p> <p>There is regular engagement and facilitation of events and workshops with external strategic partners as well as Executive Members.</p>
Management of resources or budget	Oversight of the Better Care Fund budget (c £14m)
Special factors	<p>DBS check required</p> <p>Some evening work or attending evening meetings may be required on occasion</p>

Organisational Chart



Person Specification	
Qualifications	
Essential	Desirable
Educated to degree level (or be able to demonstrate equivalent knowledge, skills and aptitude).	
Technical Skills	
Essential	Desirable
Ability to analyse and evaluate complex information from a range of sources in order to form judgements and make decisions.	
Good communication skills with the ability to express views clearly orally and in writing, to prepare reports and briefing notes for presentation to Project Groups,	

Private: Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

at Programme level, to Senior Managers or elected Members.	
Good inter-personal skills with the ability to work with all stakeholders including Councillors, Directors, Heads of Service, officers, contractors, partners to agree and deliver the required outputs.	
Computer literate including experience of using IT systems and Microsoft Office software (e.g. Word, Excel, Outlook, Powerpoint, Teams)	
Knowledge	
Essential	Desirable
Understanding of the health and social care system, including the Better Care Fund and broader integration agenda.	
Demonstrate a good understanding of safeguarding, data governance, and information governance and principles and the ability to apply them effectively in practice.	
Understanding of the 'Marmot Eight' principles, and effective interventions for tackling health inequalities.	
Understanding of effective programme and project management methodologies	
Experience	
Essential	Desirable
Proven experience of leading and delivering complex change and strategy development programmes in a politically sensitive and complex environment	
Experience of working with a range of colleagues across health and social care services in operational and strategic roles.	
Experience of identifying, developing, and delivering opportunities for improving services.	
Experience in the production and presentation of reports and briefing notes for presentation to project groups, Senior Managers or elected Members.	
Experience of working in a matrix management environment, where cross-team and cross-organisation working are essential.	
Experience of programme management	

Experience of managing and prioritising a budget	
Experience of people management development of staff to support career progression, continuous professional development, and staff engagement.	