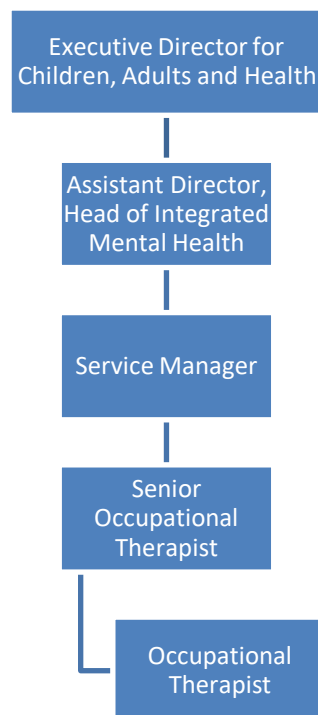
 WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference
Job Title	Senior Occupational Therapist – Mental Health Services		
Service	Adult Social Care and Health	Team	Integrated Mental Health Team
Location	Resource House		
Reports to	Team Manager		
Responsible for	Registered and non-registered Adult Social Care Professionals		
Grade NRS3			
<p>This job description has been designed to indicate the general nature and level of work required of the post to indicate the level of responsibility. It is not a comprehensive or exhaustive list, and the line manager may vary duties from time to time which do not change the general character of the job, or the level of responsibility entailed.</p>			
<u>Service Purpose</u>			
<p>To work within the Adult Social Care team, Mental Health Services, undertaking direct work with customers who have a significant mental health condition, that requires specialist social care interventions. The main aim of the service is to enable people to live safely in the community, maximising their strengths and abilities to live as independently as they can, and supporting carers to continue in their supporting role as long as they wish to do so.</p>			
<u>Purpose of the role</u>			
<ul style="list-style-type: none">• To work within the relevant legal frameworks, guidance and policies and procedures to identify therapeutic interventions, undertake assessment, review of care and support planning with individuals and their carers, promoting well-being, independence and protection. To enable people to identify their needs and outcomes and to implement and review support plans to meet them, liaising with other professional/agencies as required• To provide guidance, support, supervision and/or line management of registered and non-registered Social Care professionals, ensuring that quality and performance are met• To establish a mental health reablement offer within service; working alongside providers, Social Care Practitioners and individuals to support recovery and collaborative working.			
<u>Main Accountabilities</u>			
1	To work in accordance with the Care Act 2014 to assess, review or reassess complex needs of customers and their carers, offering advice and guidance and access to support services in line with their eligible needs, with an emphasis on health, safety, and wellbeing for vulnerable individuals and those that care for them.		
2	To adopt and promote a strengths-based approach to the role and maintain a professional and respectful working relationship with individual customers and carers. To adopt a personalized approach, to ensure that dignity is maintained, cultural background and communication needs are addressed, and choices and aspirations are listened to and acknowledged.		

3	To undertake risk assessments and formulate risk management plans, having regard for the safety of customers and others, whilst promoting independence and supporting positive risk enablement where appropriate.
4	To identify (and support others to identify) and/or make enquiries concerning any allegations of potential abuse or neglect of adults with care and support needs with a view to the development and implementation of safeguarding plans which maintain their safety and the safety of others, within the multi-agency safeguarding adults procedures. To act as SAM (Safeguarding Adults Manager) on enquiries being undertaken by less experienced staff.
5	To direct and support the carrying out of manual handling risk assessments, interventions and equipment provision; adhering to relevant Health and Safety legislation, local policies and procedures and adhering to best practice manual handling regulations.
6	To direct and carry out specialist functional assessments to include but not limited to; activities of daily living such as eating, communication, seating, postural assessments, environmental controls, adaptations, transport, accessing community
7	To work collaboratively with individuals, their carers, families and other stakeholders to gather information for the purpose of assessing and reviewing the individual's needs and in order to identify the best options available to meet the identified needs
8	To have a comprehensive working knowledge of adaptations and promoting accessible environments. This will include aspects of relevant building regulations, including working knowledge of housing adaptations and relevant legislation, guidance and local policy. E.g. Disabled Facilities Grant
9	To effectively manage your own time, priorities, workload and conflicting pressures and that of the team, escalating where appropriate
10	To consider and maximise the use of assistive technology, including Telecare as an option to maximise independence
11	To be accountable for ensuring that timely completion and maintenance of accurate and up to date records by ensuring electronic case recording systems are used to ensure that records are maintained in a timely manner and in accordance with Council procedures, statutory legislation and General Data Protection requirements.
12	To interpret and analyse varied and complex information or situations and to work with relevant others to create solutions prepare, report and present detailed information about people's needs and resources required for consideration by appropriate management authority.
13	To establish and promote professional relationships with relevant stakeholders, including voluntary services. enable collaborative working and encourage an open and transparent dialogue.
14	To maintain and promote continuous professional development of yourself and staff and uphold professional standards in accordance with the standards set by the professional governing body, and to maintain appropriate professional registration.
15	To work in accordance with statutory legislation and the Council's policies and procedures.
16	Chair meetings and case conferences (e.g. professionals' meetings, case conferences, MDT's etc.)

17	To proactively engage in relevant meetings and 1:1's and contribute to the development of the service.
18	To have awareness of the social, political and financial environment the council operates within and appropriately respond to this.
19	To work across the ASC service as needed to meet the demands of the service.
Supervision Received	From Service Manager/Team Manager at least every 4 weeks
Supervision Given	Supervision of registered and non-registered Adult Social Care Professionals
Contacts & Working Relationships	Members of the community, Team members, other council services, Voluntary Sector, Care Providers, Commissioning teams, Colleagues in Health, Police staff, Finance colleagues and Senior Management.
Management of resources or budget	Supervision of registered and non-registered Adult Social Care Professionals No direct responsibility for budget but contributes to meeting assessed needs of individuals in the most cost-effective manner and supporting less experienced staff to do this.
Special Factors	<ul style="list-style-type: none"> • Ability to be able to travel and work in a variety of locations as required. • Required to make home/hospital visits • Enhanced DBS required with a check of the barring list

Organization Chart



Person Specification	
Qualifications	
Essential	Desirable
Professional degree level Occupational Therapy qualification or equivalent	
Current registration to professional governing body (HCPC)	
Full EU driving licence (and access to daily use of a car)	
Willingness to undertake continuous professional development.	
Technical Skills	
Essential	Desirable
Strong IT skills, including proficient user Of Microsoft Office and client record systems	
Assessment skills	
Analytical skills	
Report writing and ability to support and critique the reports of less experienced staff.	
Knowledge, Skills and Abilities	
Essential	Desirable
Good working knowledge of the statutory framework for the relevant care group and of an appropriate range of professional interventions	Ability to undertake sensory assessments and offer guidance for neurodiverse presentations and management or, willingness to undertake training to be able to do so.
To have a comprehensive working knowledge of the Department of Transport Blue Badge scheme and Disabled Facilities Grant (DFG)	
Demonstrable ability to lead, motivate, supervise and performance manage staff	
Experience	
Essential	Desirable
Minimum of 3 years post qualification experience in Adult Social Care or Health Care environment.	Previous experience of supporting or developing others.
Demonstrable experience of managing risk in a social care or health setting	
Demonstrable experience in interpreting and analysing varied and complex information to produce solutions	
Demonstrable experience in undertaking assessment of complex needs	
Demonstrable experience in effective communication with colleagues, service users, families and other professionals	
Experience in influencing and negotiating	

Completed by:	Charlotte Carpenter – Service Manager, Mental Health Social Care	Nov 24
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Private:
be sent via secure methods.
Private: Information that contains a small amount of sensitive data which is essential to communicate with an individual but doesn't require to be sent via secure methods.

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