



WOKINGHAM
BOROUGH COUNCIL

Job Description

Job Reference

712931

Job Title Estate Ranger

Service Place & Growth Team Countryside Service

Location Dinton Pastures Country Park, RG10 0TH

Reports to Richard Westwood - Countryside Officer (Community)

Grade: Type of position: Hours per Week:

4R Permanent Full Time 37

This job description has been designed to indicate the general nature and level of work performed by employees within this post. It is not designed to contain or be interpreted as an inventory of all duties, responsibilities and outputs required of employees assigned to the role.

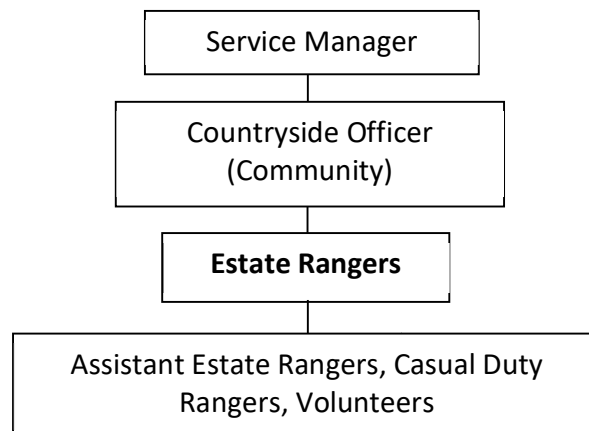
Service Purpose

To effectively manage the council’s Country Parks, Nature Reserves and SANGs. To provide a contracted Public Rights of Way (PROW) cutting and reactive maintenance service for the Council. To generate sufficient revenue from car parking, cafes, fishing, events, land hire and rental agreements to fund the operation of the Service. With the aim to generate further income to fund capital improvement works on Service facilities.

General Description of the job

To support the implementation of the Countryside Service Business Plan and be part of a comprehensive ranger service with specific responsibilities for carrying out estate work.

Organisation Chart



Main Accountabilities of the post	
1	Operating power machinery
2	Maintaining workshops and machinery
3	Performing habitat management tasks
4	Maintaining site furniture
5	Maintaining footpath network
6	Maintenance of play areas and play equipment.
7	Maintenance and upkeep of car park ticket machines
8	Developing and implementing management and monitoring systems such as the risk assessment
9	Supervision of volunteers and/or Assistant Estate Rangers/Seasonal Staff
Additional Corporate Responsibilities	
1	High Support, High Challenge: To ensure that you bring forward your good ideas, to challenge areas where the Council can improve, and to contribute to the Council's ongoing success
2	Values Profile: To follow the principles set out in the Employee Values Profile
3	Health and Safety: Take reasonable care for the health and safety of yourself and of other persons who may be affected by your acts or omissions at work; and co-operate with the Council to enable the Council to perform or comply with its duties under statutory health and safety provisions.
4	Equal Opportunities: To take positive action to ensure a thorough understanding of and positive commitment to equality in both service delivery and employment practices.
5	Safeguarding responsibilities: At all times to demonstrate and positively reinforce our commitment to safeguarding and promoting the welfare of children and vulnerable adults.
6	<p>Special Factors:</p> <ul style="list-style-type: none"> • To work flexibly including evening, weekends and other out-of-hour requirements. • Required to travel within the Borough (work vehicles provided). • Requirement to undertake such duties as are reasonably expected by the line manager. • Unsociable hours - Ability to work regular weekends and some bank holidays. • Outdoor working in all weathers • First Aider (First Aid at Work training provided) • Equipment checks • Remote Working and Lone working • Responsibility for locking/unlocking of sites and buildings. • Handling Chemicals according to COSHH Regulations • DBS (Enhanced) Check • Full driving license

Scope		
Resources	Facilities, equipment, or systems within overall span of control	<p>Safe use of Service vehicles, machinery, and tools.</p> <p>Leaving buildings and compounds secure.</p> <p>Safe operating of car park machines.</p> <p>Responsibility for IT equipment including hand-held devices and smartphone.</p>
DBS Check required	Yes	

Person Specification		
Please refer to these skills and personal specifications in your application.		
Qualifications	Essential	Desirable
	<ul style="list-style-type: none"> NVQ Level 3 or BTEC Level 3 Diploma in associated area or equivalent skill level. First Aid at Work Brushcutter & Trimmer Chainsaw CS30/31 Full driving license 	<ul style="list-style-type: none"> Chainsaw Medium / Large Trees CS32 Tractor driving and related tractor operations. Trailer Driving Pesticide PA01/PA06 Ride on Mower
Technical Skills.	Essential	Desirable
	<ul style="list-style-type: none"> Practical countryside and estate skills; coppicing, fencing, footpath maintenance, site furniture installation and repair. Machinery and power tools skills Positive team worker Good customer care Ability to use common IT software. 	<ul style="list-style-type: none"> Record keeping
Knowledge	Essential	Desirable
	<ul style="list-style-type: none"> Good working knowledge of natural history and environmental issues DIY skills 	<ul style="list-style-type: none"> Arboriculture Horticulture
Experience	Essential	Desirable
	<ul style="list-style-type: none"> Experience of general administration and IT. Experience of working with volunteers. Working in a similar setting in estate work. 	<p>Experience of leading a work party.</p> <p>Experience of supervising others.</p>